

**SHADE TREE REGULAR MEETING MINUTES
DECEMBER 10, 2018**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. McDonald, G. Pohorely, S. Marr
Absent: 0

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Tuesday, December 10, 2018. A Motion was made by S. Marr and seconded by G. Pohorely that the minutes be approved for the meeting of November 5, 2018.

Ayes: 4, Nays: 0
Motion Carried

COMMUNICATIONS:

1. Tree City USA Bulletin #20: A Systematic Approach to Building with Trees - This will be filed for future reference.
2. Tree City USA Bulletin #10: Plant Trees for America - This will be filed for future reference.
3. Arbor Day: November/December 2018 – This will be filed for future reference.

OLD BUSINESS:

1. Community Forestry Management Plan – K. Halpin invited consultant, Paul Cowie to the January meeting. Mr. Cowie will bring the CFMP draft for the Commission to review.
2. 17 Lambert Street – TruGreen is not taking responsibility for the dead trees. Either they or the EPA will investigate the landscaping company that treated the homeowners’ property and caused the deterioration issues. The 2 trees cannot be replaced for a long period of time, due to the soil conditions from the chemicals used on the property.
3. Quotes for Tree Purchase and Planting – The Commission reviewed the quotes for the purchase and replacement of three (3) Chanticleer Pear trees along Washington Ave. A Motion was made by S. McDonald and seconded by G. Pohorely to hire Sunshine Tree & Landscape for the job. The trees will be replaced in 2019. K. Halpin will contact Sunshine Tree & Landscape to confirm the location of the trees in the downtown business area.

Ayes: 4, Nays: 0
Motion Carried

4. Grand Avenue Streetscape - The Commission will be updated on the progression of this project, since it involves the removal and replacement of town trees along Grand Avenue. The town engineer has also communicated with the Commission regarding the uneven sidewalk issues from street tree roots.

NEW BUSINESS:

1. 108 South Lincoln Ave. – Homeowner removed trees from the front and rear of the property. G. Pohorely visited the location and confirmed that none of the trees were in the right-of-way area. There is no further action to be taken.
2. 70 Taylor Street – Property owner (John Malley) requested a tree be evaluated. Sunshine Tree & Landscape determined that the Ash tree had large areas of decay and needs to be removed. Since the remaining budget is not enough to cover the estimated removal, this will be added to the 2019 maintenance list. The property owner will be notified of these results.
3. 342 North Prospect St. – JCP&L pruned a tree in the right-of-way, which left it unstable. S. McDonald contacted the company and requested that the tree be removed due to its hazardous condition. Consequently, JCP&L removed the tree and left the stump flush. The inventory list will be adjusted for this change. There is no further action to be taken at this time.
4. Tree City USA Reapplication – The deadline for the reapplication is February 15, 2019. This will be submitted online to continue receiving the benefits as a member of Tree City USA for 18 years.
5. Annual Accomplishment Report – K. Halpin will prepare and submit the report by the February 15, 2019 deadline.
6. 120 Harding Drive – Property owner (James Conway) reported an unhealthy tree in the right-of-way that is leaning into the street. A professional tree expert confirmed that the Maple tree is in decline and should be removed. However, there are not enough funds in the remaining budget this year. This location will be placed on the maintenance list for 2019. The property owner will be notified of this decision.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by S. McDonald and seconded by G. Pohorely that the meeting be adjourned at 8:00 p.m.

Ayes: 4, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming